



H.G. INFRA ENGINEERING LIMITED

CORPORATE SOCIAL RESPONSIBILITY
(CSR) POLICY



H.G. INFRA ENGINEERING LIMITED (PART IX)
(Erstwhile Know as H.G. Infra Engineering Private Limited (Part IX))
CIN: L45201RJ2003PLC018049

Reg. Off: 14, Panchwati Colony, Ratanada, Jodhpur-342001 (Rajasthan), Tel.: 0291-2515327

Corporate Office: III Floor, Sheel Mohar Plaza, A-1, Tilak Marg, C- Scheme, Jaipur 302001
(Rajasthan), Tel.: 0141 4106040-41

Email: cs@hginfra.com, Website: www.hginfra.com

PREAMBLE

Corporate Social Responsibility (CSR) is a company's sense of responsibility towards the community and environment in which it operates. It is the continuing commitment by a business to behave ethically and contribute to the economic development of communities who are unequally endowed.

CSR covers the entire process by which an organization approaches, defines and develops its relationships with stakeholders for the common good, and demonstrates its commitment in this regard by adoption of appropriate strategies and projects.

The Company's CSR Policy framework details the mechanisms for undertaking various programmes in accordance with section 135 of the Companies Act, 2013 (the "Act") for the benefit of the community.

CSR VISION

Through sustainable measures, actively contribute to the Social, Economic and Environmental development of the community in which we operate ensuring participation from the community and thereby create value for the nation.

CSR ACTIVITIES/ PROGRAMMES / PROJECTS

In accordance with the requirements under the Companies Act, 2013, Company CSR activities, amongst others, will focus on:

- a) **HUNGER, POVERTY, MALNUTRITION AND HEALTH:** Eradicating hunger, poverty and malnutrition, promoting preventive health care etc. and making available safe drinking water.
- b) **EDUCATION:** Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects; providing support at every stage of a child's educational cycle including but not limited to developing infrastructure for schools/educational centers, scholarships for deserving children, conducting education programs and supporting parents and teachers to provide holistic learning environment for children at school, livelihood enhancement projects, etc.
- c) **RURAL DEVELOPMENT PROJECTS:** Strengthening rural areas by improving accessibility, housing, drinking water, sanitation, power and livelihoods, thereby creating sustainable villages.
- d) **GENDER EQUALITY AND EMPOWERMENT OF WOMEN:** Promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups.
- e) **ENVIRONMENTAL SUSTAINABILITY:** Ensuring environmental sustainability,

ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund setup by the Central Government for rejuvenation of river Ganga.

- f) **NATIONAL HERITAGE, ART AND CULTURE:** Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts.
- g) **DISASTER RESPONSE:** Supporting disaster management, including relief, rehabilitation and reconstruction activities.

CSR may include any other areas/ activities falling within the Schedule VII of the Act (and amendments thereto) from time to time. All CSR Initiatives/projects/programs/activities are and will continue to fall under the purview of schedule VII of the Act.

The CSR initiatives as stated aforesaid will be ongoing initiatives of the Company and are proposed to be implemented on a continuous basis subject to review and monitoring by the CSR Committee and the Board.

The overall execution of the Policy and day-to-day administration will be the responsibility of the CSR department of the Company under the guidance/support and approval of senior functionaries, in particular, the Managing Director/Whole-time Director. The Management and CSR Department would play a significant role in ensuring that the CSR policy is embedded across the Company's operations and the CSR initiatives are in line with the policy.

CSR COMMITTEE

The Board has formed the CSR Committee in accordance with the requirements of the Act.

Role of CSR Committee shall include *inter-alia* the following:

- Formulate and recommend to the Board for its approval, a CSR Policy which shall indicate the activities to be undertaken by the Company as specified in Schedule VII to the Companies Act, 2013;
- Recommend the amount of expenditure to be incurred on the CSR activities;
- Monitor and review the CSR Policy of the Company from time to time;
- Formulation of a transparent monitoring mechanism for ensuring implementation of the projects/ programmes/ activities proposed to be undertaken by the Company or the end use of the amount spent by it towards CSR activities;
- Ensure overall governance and compliance to the CSR Policy;
- Annually report to the Board of Directors, the status of the CSR activities undertaken and contributions made by the Company; and
- Any other requirements mandated under the Act and Rules issued thereto.

CSR BUDGET

- a The Board has to ensure that at least 2% of average net profits of the last three financial years is spent on CSR initiatives/activities undertaken by Company.
- b In case said 2% of average net profit of the last 3 financial years is not spent in a financial year, reasons for the same to be specified in the CSR report.
- c The Company may collaborate or pool resources with other entities to undertake CSR activities.
- d Any surplus generated out of the CSR activities not to be added to the normal business profits of Company.

IMPLEMENTATION

The Company will undertake CSR projects which are closely linked with the principles of sustainable development and shared value, with the involvement of local institutions and the community at large. The CSR Department would assist in implementation and monitoring of the CSR projects/initiatives.

CSR activities may be initiated/implemented/executed either:

- a) by the Company; or
- b) through H.G. Foundation or a registered trust, registered society or a company established by the Company or its holding or subsidiary or associate company under Section 8 of the Act, or
- c) any other foundations, trusts, or a section 8 company (or erstwhile Section 25 company) or any other form of entity with a track record of at least three years in carrying out activities in related areas.
- d) the Company may also collaborate with other companies or institutions for undertaking projects or programs for CSR activities.

MONITORING

The CSR Committee will review the implementation of the CSR programmes and arrange to share in the Company the best practices.

The CSR Department would have the responsibility of monitoring approved projects and funds disbursements for such projects. Monitoring mechanisms will include visits, meetings and progress/status reporting by the project teams.

The CSR Committee will review the implementation and monitoring mechanism and report to the Board appropriately.

DISCLOSURE/REPORTING

An annual CSR report will be reported as part of the Director's Report in the Annual Report of Company and also as per any other statutory and regulatory reporting requirements. The report will adhere to the specified requirements of section 135 of the Companies Act, 2013. The CSR Policy will be displayed on the Company's website i.e www.hginfra.com

AMENDMENTS TO THE POLICY

The Company is committed to continuously reviewing and updating our policies and procedures. Therefore, this policy is subject to modification. Any amendment of any provision of this policy must be approved in writing by the Company's Board as per the recommendations of the CSR Committee and promptly disclosed on the Company's website and in applicable regulatory filings pursuant to applicable laws and regulations, together with details about the nature of the amendment.

Effective Date: June 24, 2020

Date of the approval by the Board: June 24, 2020

Version: 04